

TDV Board Meeting Minutes from June 20th 2024

In attendance: Colleen Sauve (President), Evan Stainman (Vice President), Michele Shepard (Secretary), Craig Deslaurier, Emily Lester

Call meeting to order: 1804

Meeting was being recorded for members not able to attend

Motion to approve the minutes from June 7th 2024: Evan made the motion to approve, Craig seconded the motion and all were in favor.

Agenda Annual Meeting planning

Venue: Colleen

Colleen Contacted the Chamber of Commerce for suggestions on where to host our event, they suggested the Capitol Plaza Hotel in Montpelier. Dede Had a suggestion of the VT College of Fine Arts Colleen attempted to contact them and received no calls back. When she checked their website, it stated that all of their event spaces were closed.

Colleen contacted the sales department for the Capitol Plaza hotel they advised that the room is free with the per person fees and they agreed to allow us to have access with the minimum person at 40 or 45. There are two room options they think will work for our event that Montpelier which holds 40 to -140 ppl and the Governors Ball room which holds 75 to 275 ppl.

Meal options varied from a continental breakfast, to a full served lunch, it was decided to offer a continental breakfast which included different options, prices as \$12, \$14, \$16 pp. The \$12 dollar option was selected which includes:

THE CLASSIC \$12.00++

Regular and Decaffeinated Vermont Coffee Co. coffee and assorted Tazo teas.
Breakfast bars, assorted pastries or muffins and your choice of two juices

For Lunch options there were two options a deli buffet for \$27pp or a Hot Buffet \$30pp

It was decided that the Hot Buffet was the better option with the close price points.

Dates that they Hotel Suggested were Aug 31, Sep 1st or Sep 8th, The board stated that typically we host very late September or October, so we would like to know they're availability those days,

A date of October 27th was proposed Colleen will reach back out to the hotel to see their availability. Also to find out when we need the final count of attendees to the hotel by.

We will still offer member plus guest but they must R.S.V.P due to the venue. Colleen advised there were a couple additional optional fees, such as Wireless for \$220, which the board voted to approve.

During a crisis response sub committee meeting we were discussing the annual meeting and need to a crisis response session or table. One of the members suggested that the term “annual meeting” was deceiving, she admitted to not making it a priority in the past and attended her first one in

And thought it was really great and informative, but before she thought meeting and was like Meh I probably have better ways to spend my weekend. It was discussed with the board and it was determined to the conference instead of meeting. There was also a suggestion to seek testimonials of experiences at the meeting to send out to members leading up to it, in an attempt to drive up attendance numbers,

Sessions and Time Line

Time Line essentially the same as last year,

Members arrive around 0930 then 10-1130 welcome by president and board and then main speaker, Lunch 1130 to 1300 and then sessions (TBD) 1300 to 1400 and 1400 to 1500 approx. 45 each. A quick regroup and goodbyes.

Suggested sessions/workshops

Crisis Response, Healing Touch for animals, Grief and the loss of a beloved pet.

The board decided to put out a request for suggestions from the membership, we will have two workshops and they will repeat so everyone has the option to attend and doesn't feel torn between options,

After the welcome from the president and the board it was suggested that we have a policy/rules update, co presented by Colleen and Evan possibly supported by Deb. It was suggested that it would have more value to the membership coming from the president and vice president then just from the Director of certification and training. This should include the consequences of what happens when you do break the rules. Also on visiting in a workplace with dogs.

The Board discussed a topic outside of the meeting with a member who has been posting images to the Member only Facebook page with potential rule violations. Evan was going to be following up with her.

Update on the search for new board members, the other co director of Crisis Response might be interested Michele will be sending her the application,

The discussion on updating the application and a letter of to members possibly being drafted, Undetermined on who was taking this task on.

Plan for another meeting in 3 to 5 weeks lastish week of July Colleen will send a doodle poll

We discussed reaching out to Paypal to see if there was a CC reader we could obtain to use with out account at the meeting, so payments could be more streamline and easier for folks who don't carry cash or check books, per pay pals website there is an option that only cost \$29, Colleen advised that she would reach out.

Possibly seek some Highschool kids who need Community service hours to run the sign in table,

Emily advised that she would work on the member raffle table with support from Michele

Motion to adjourn made by Craig at 1934 approved by all